



MINUTES LVEC Board Meeting

Date & Time: January 15, 2024, 7:00 p.m.

Location: Zoom

Participants:

Christine Gerveshi (SWE, IEEE) –Chair
Mike Fries (ASME) – Vice Chair
Ricki Wagner (ASQ) – Past Chair
Mary Rooney (PSPE) – Treasurer

Steve Ressler (ASCE) – Secretary
Navjot Sandhu (IEEE) – Webmaster
Dave Toler (SAE) – Corporate Governance Director

1. Call to Order – Meeting was called to order at 7:03 p.m.

2. Previous Meeting Minutes

- The minutes of our December meeting were reviewed and unanimously approved.

3. Treasurer's Report

- The Treasurer's Report was *reviewed and* unanimously approved.

4. Old Business

4.1 2024 Banquet Planning

- The Board decided to give Terry Hart a \$150 gift card from the Woodcraft store as our speaker gift. **Mary will purchase the gift card.**
- Dave sent the final version of last year's banquet program to Chris and Steve. **Steve will upload the file to our Google Drive repository.**
- **Dave will check with Minuteman to determine if they will provide us with the same terms for program printing/sponsorship recognition as in previous years.**
- **Chris will update the Banquet Program and send it to Dave. Dave will submit to Minuteman at least one week prior to the event.**
- **All members should inform their societies about the February 1 deadline for submitting LVB articles.**
- PSPE is requesting bio and photo from the EOY and YEOY winners. **Mary will get these to Steve for submission to LVB.**
- **Dave will reach out to Alan Fornwald to ask about doing the invocation.** If Alan is not attending, **Mary will reach out to Angelica Fondran.**
- **Dave will reach out to Terry Hart's department to ask if they will help in publicizing the banquet in the Lehigh engineering community.**
- **Mary will reach out to Benesch and Urban Engineers to ask if they will sponsor a table to honor their award winners.**
- **Steve will determine whether ASCE wants a display table.**

5. New Business

5.1 Tracey Carbonetto requested \$500 from our STEM fund to support the planned STEM Career Day at Penn State Lehigh Valley. The Board unanimously approved this request. **Mike will follow up with Tracey to determine where to send the check.**

6. Next Meeting will be on February 13, 2024, at 7:00 p.m. **Mark your calendars! Use the same Zoom link as this month's meeting.**

7. Adjournment - Meeting was adjourned at 8:10 p.m.